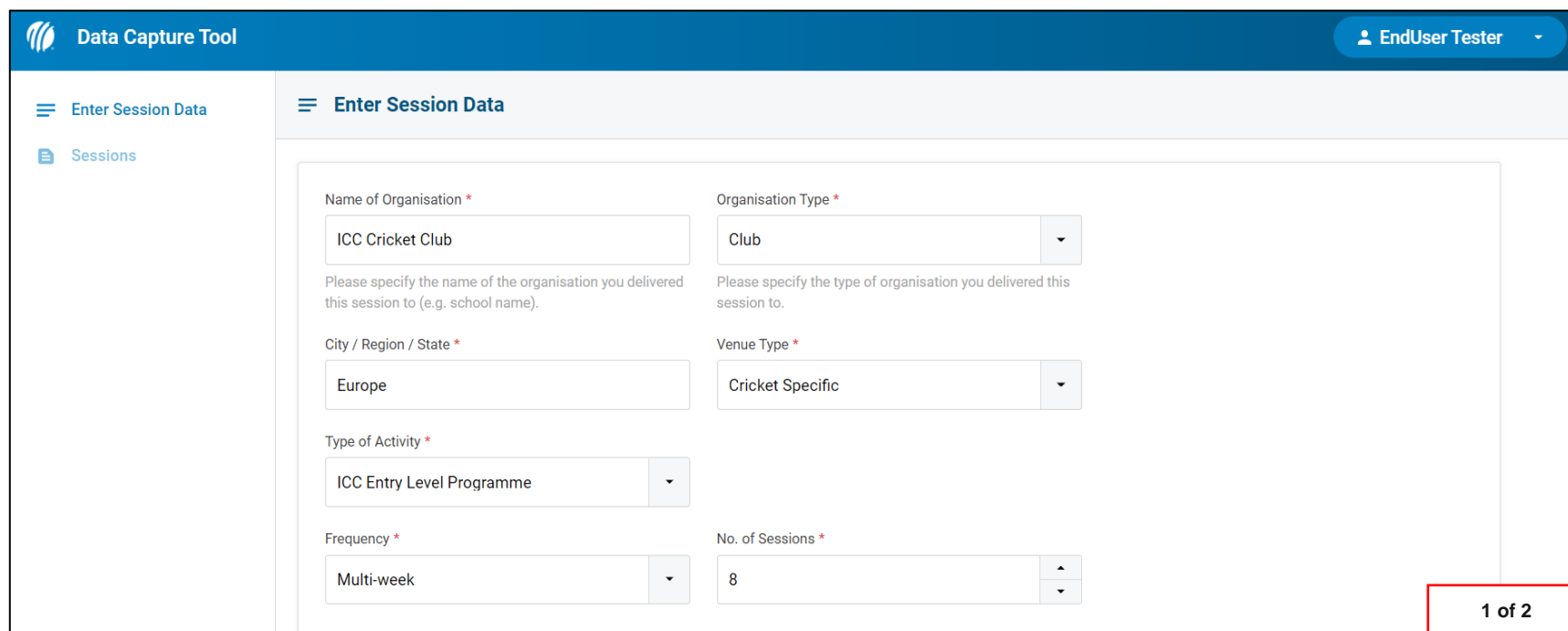


ICC Involvement Data Capture Tool – User Guide

Thank you for supporting the development of cricket in your country. Your activities and efforts are crucial to growing the game worldwide.

This guide should help you to navigate the ICC's Data Capture Tool where your National Cricket Federation has requested you to log your sessions.




The screenshot shows the 'Data Capture Tool' interface. The top navigation bar is blue with the ICC logo and the text 'Data Capture Tool'. On the right of the bar is a user profile dropdown labeled 'EndUser Tester'. A left sidebar contains a menu with 'Enter Session Data' (active) and 'Sessions'. The main content area is titled 'Enter Session Data' and contains a form with the following fields:

- Name of Organisation ***: Text input with 'ICC Cricket Club' entered. Below it is a placeholder: 'Please specify the name of the organisation you delivered this session to (e.g. school name).'.
- Organisation Type ***: Dropdown menu with 'Club' selected. Below it is a placeholder: 'Please specify the type of organisation you delivered this session to.'.
- City / Region / State ***: Text input with 'Europe' entered.
- Venue Type ***: Dropdown menu with 'Cricket Specific' selected.
- Type of Activity ***: Dropdown menu with 'ICC Entry Level Programme' selected.
- Frequency ***: Dropdown menu with 'Multi-week' selected.
- No. of Sessions ***: Number input with '8' entered.

In the bottom right corner of the form area, there is a red-bordered box containing the text '1 of 2'.

You'll need to complete some basic, core information about the session you are adding. Please complete all mandatory fields, marked with a **red***. You can enter as many sessions as possible and all of these will be received by your National Cricket Federation.

 Data Capture Tool

EndUser Tester

Enter Session Data

Sessions

Participants

Gender

Male

Female

Total

Disabled

No. of Participants

100

100

200

10

Age of Participants *

10-13 years

Start Date *

02/01/2021

End Date *

11/02/2021

Session Evidence

Choose File

No file selected

Allowed file types: DOC, DOCX, PDF, PNG, JPG, JPEG, XLS, XLSX.

Max file size: 20 MB

Save & Submit Results

Save

2 of 2

It's important that you're able to provide some form of Evidence to support the session which took place. This should be a document which is uploaded alongside the record.

If you don't have a document such as a supporting letter or an official confirmation of the event / activity, this may not be recognised. **If you're unsure, please speak to your National Cricket Federation who will be able to guide you further.**

!

Evidence Required

X

Since this session had 150+ participants, evidence of this session is required by your National Cricket Federation. Please attach and upload this evidence now (e.g. a supporting letter, registration list, event confirmation) or work with your National Cricket Federation to ensure this evidence is provided once you have submitted your results.

Submit Evidence

Submit Results Anyway